

# Charlestown Community Primary School and Nursery



Dear families,

It has been a pleasure meeting, and getting to know your children, and the wonderful staff at Charlestown Primary School this week. I have had a very warm welcome in my role as Interim Executive Headteacher.

Having worked closely with Mrs. Collis as a fellow North Manchester headteacher over the last few years, I already knew that Charlestown was a fantastic school at the heart of its community. But this has been re-affirmed as I have spent time in the school over the last couple of weeks. So, it is a real privilege to be leading your school in the interim.

I will be on-site at some point most days, but only for a full day on a Wednesday. This will enable me to support Charlestown whilst still fulfilling my roles at MCPA and Collyhurst Nursery School. The day to day running of the school will be managed by the Heads of school: Miss. Boocker and Ms. Peters.

As a leader, the principles which matter most to me are fairness, honesty and transparency. This means that I welcome your feedback as parents, but that I will also be open and direct with you.

Over the course of the rest of the year, I will be supporting the strategic leadership of the school with three main aims:

- To support the recruitment of a new headteacher, from September 2024.
- To ensure that pupils achieve the best possible outcomes.
- To review and re-establish consistent experiences and expectations of pupil and parent conduct, through positive and productive relationships.

The final point might need a little bit of explaining: For pupils to achieve their very best, families and school need to be on the same side. This means that families and pupils can expect to be treated with respect and fairness by school, and that school staff can expect the same of families. The conduct of all adults on site must mirror what we expect of pupils. I will always address and take action where this is not the case.

I want to work with families to build a firm shared understanding of what this looks like, so that we can all pull in the same direction to help our children to succeed.

Pilkington Road, Blackley Manchester M9 7BX

Interim Executive Headteacher: Mr A Reed

Head of School: Mrs S Peters & Miss C Boocker

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In order to do this, I would like to consult with families on the attached proposal for a reviewed home school agreement (see overleaf). You are invited to meet with me in the Community room on Wednesday the 6<sup>th</sup> of March at 2pm, to discuss and help to shape this.

I will also be meeting individually with a range of parents to discuss how best we can work together to support their children. If you would like to meet with me, please do log your request with the school office.

I am really looking forward to working with you over the next five months to help make Charlestown even better than it already is.

Yours faithfully

Alex Reed

Interim Executive Headteacher

## **Draft home-school agreement (for consultation)**

### As a school, we will do our best to:

- Support your child's wellbeing and safety by providing a safe, supportive and caring environment
- Help and encourage your child to reach their full potential
- Monitor and communicate with parents and carers regularly on your child's progress
- Provide a broad and balanced curriculum that caters for all children, including when delivered remotely
- Promote high standards of behaviour so we can maintain a safe environment for all children
- Offer your child opportunities to develop a sense of responsibility, form healthy social relationships and build their self-esteem
- Set and check homework that supports the delivery of the curriculum, where appropriate
- Offer opportunities for parents and carers to get involved in school life
- Communicate between home and school through electronic methods, letters, website and social media.
- Respond to communication from parents in a timely manner, following school policies
- Encourage good attendance and address any concerns with parents or carers where necessary
- Be transparent - share what we are teaching and when, ensuring parents know how best to support their children's learning.

### As a parent/carer I will:

- Make sure my child attends school regularly and on time. I will collect my child on time. I will notify the school if my child will be absent
- Make sure my child is dressed in the correct uniform and brings their PE kit to school where necessary, wearing no jewellery
- Support the school to make sure my child maintains the best possible standard of behaviour
- Encourage my child to try their best so they can reach their full potential
- Communicate to the school any concerns that I have about my child that may affect their behaviour in school or ability to learn, not in front of my child
- Make sure communication with the school is respectful, and that I make every reasonable effort to address my communications to the appropriate member of staff – starting with class teacher, then phase leader
- Understand that I should communicate with staff during core school hours, and although they may at times respond outside of those hours, I can't always expect that
- Share my feedback with school through the appropriate channels, not by being negative on social media
- Make sure that my child completes their homework on time, and raise any issues that my child has with their teachers
- Read and follow the school's policies
- Treat all members of the school community with care and respect. This means not being aggressive, intimidating or vexatious
- Not smoke or vape on site
- Engage in parent meetings and work together with the school in order to achieve the best outcomes for my child
- Do my best to read all communications sent home by the school and respond where necessary